



Kilbroney Integrated Primary School
15 Cloughmore Road
Rostrevor
Co. Down
BT34 3EL

30th August 2022

Dear Parent/Guardian

I hope you are all well and have enjoyed a well-deserved summer break.

We aim to introduce the SeeSaw app into our school routine, this will allow us to bridge a gap between the classroom and home. Pupils will be able to share pieces of work directly with their parents and allow teachers to notify parents directly of any update within the classroom. More information regarding how we aim to implement this will be shared upon the pupils return. I would also encourage you to download the school app to keep up to date with all of the school news and events.

The School Day

All children will return to school on Thursday 1st September. Our Primary 1 parents have been informed of their start dates and times via Mrs Rooney.

The school will open for pupils from 8.50am for a 9.00am start. Pupils will make their way from the main school gate to the lower gate where they will be met by their teacher. We still ask that adults remain at the main school gates when dropping off and collecting the children. Please note that any child arriving after 9.00am must report to the school office.

The school day will end at 1.45pm for the Primary 1 to 3 pupils (Primary 1 from Monday 12th September, 12.00pm finish until then), 2.45pm for those getting the school bus and 3.00pm for Primary 4 to 7. At the end of the school day, teachers will bring their classes to the lower school gate where pupils will then walk to meet parents at the main gate.

Daily Timetable

8.50am School Opens for Pupils
9.00am Registration
1.45pm Home Time - Primary 1-3
2.45pm School Bus Departs
2.55pm Home Time – Primary 4 & 5
3.00pm Home Time – Primary 6 & 7
3.00pm to 4.00pm After School Clubs P4-7 (Monday 3rd October)

Holiday List

You will find the 2022/2023 holiday list on the school website within the parent's area. Please keep up to date with the website to follow more detailed information regarding school events.

After School Clubs, Waiting Class and Breakfast Club

To allow a settling in period, after school clubs will begin on **Monday 3rd October**. More information will be given closer to the date.

T: 02841738491

E: info@kilbroneyips.rostrevor.ni.sch.uk

W: www.kilbroneyips.org.uk

Our morning breakfast club which runs from 8.00am to 8.50am each morning will begin on **Monday 19th September**, the cost will remain at £2 per day. If you wish to express interest in this, please contact the school office.

Waiting class will begin on **Thursday 1st September** and will remain at a cost of £2 per day. If you wish for your child to attend please contact the school office.

Break, Lunch and Hot Meals

We ask for your continued support encouraging healthy snacks for break and lunch time. No fizzy drinks will be permitted in the school, but we encourage each child to have a water bottle of still water to sip throughout the day. Please ensure that the pupils take their bottles home daily and are clearly labelled.

Hot meals are available to all children from Thursday 1st September. Dinners currently cost £2.60 per day or £13 per week. The menu will be uploaded to the school website and we encourage you to pay via the 'Parent Pay' app.

For those who are applying for free school meals, please contact the office if you require assistance.

Please note that we have children with nut allergies in the school, therefore, no nut or nut products are permitted in school. Pupils who are bringing in a packed lunch/break can continue to use a lunchbox. Please ensure that it is clearly labelled and contains a healthy balanced meal/snack. Alongside cutting down the school's paper usage, we kindly ask for your support in reducing packaging waste and single use plastics when preparing breaks/lunch.

School Dress Code

School uniform must be worn at all times. The school uniform consists of: our school polo shirt, sweatshirt, black trainers/school shoes, navy skirt or trousers (boys and girls). Navy tights or shorts may be worn with skirts. **It is important that the children follow the school dress code.** We also ask that leggings are **not** to be worn on non PE days.

On the days that your child has PE, we ask that the children come to school wearing their PE kit. This consists of: a school crested navy t-shirt (new design available, please check the website), navy shorts or plain navy tracksuit bottoms, our school sweatshirt and navy/black trainers. No football shirts or heavily branded tracksuit bottoms are to be worn. The PE timetable is shown below.

Monday	Tuesday	Wednesday	Thursday	Friday
Primary 2/3 Primary 3/4	Primary 5 Primary 6 Primary 7	Primary 1 Primary 2/3 Primary 3/4	Primary 5 Primary 6	Primary 1 Primary 7

Coloured nail polish or highlighted hair is not part of our school dress code. Jewellery is not permitted with the exception of wristwatches. If you have any queries regarding uniform or our school dress code, please contact the office.

School bags/Stationery

We ask that all pupils from Primary 2 to 7 bring a fully equipped pencil case with them on the first day. Suggested stationary items include: pencils, rubber, enclosed sharpener, ruler, pritt stick, colouring pencils and a highlighter (Primary 5 to 7). Primary 5 to 7 will also require handwriting pens and 30cm rulers. Primary 1 to 3 will require Crayola Twistable colouring crayons.

Homework

Homework will begin on Monday 12th September. This allows the teacher time to assess pupil levels and reading groups. The homework will be posted on the school portal and any practical resources or workbooks will be given out each Monday. Homework is to return to school completed each Thursday to be marked for the following week.

Absence/Queries

If a child is unable to attend school, please contact the school in the morning. This can be through a phone call (followed by a note of absence on the child's return) or alternatively an email which can be found on the website or at the bottom of this letter.

If you have any queries, please contact the school via telephone or the via the school email address and not the school teacher directly. This way your queries will be dealt with more swiftly.

More information regarding after school clubs, breakfast club and upcoming events will be posted later in the term.

If you need clarification on any of the points above, please contact the school office. We will be continuing to review our procedures in line with any new guidance provided and you will be kept up to date with any changes made. I look forward to this new start and seeing all of the children return on Thursday.

Yours Faithfully



M Thompson
(Acting Principal)

